

## IUCC MINISTRIES BOARD MEETING MINUTES

August 11, 2014

### Officers of the Church present:

- Chair of the Ministries Board, Dawn Price
- Mark Allen, Treasurer

### Ministry and Committee Chairs present:

- Chair of Mission & Service, Felicity Figueroa
- Chair of Advocates for Peace & Justice, Howard Emery
- Chair of Stephen Ministry, Dave Schofield
- Chair of Fellowship, Alyssa Cornett
- Chair of Worship, Jennifer Mirmak
- Chair of Outreach, Chris Redrich
- Chair of Adult Programs, Jim Aynes
- Chair of Hospitality, Pat Sauter
- Chair of Music, Larry Gates
- Co-Chair of Congregational Participation, Renae Boyum
- Co-Chair of Young People's Ministry, Meredith Anderson, Jessie Billings
- Co-Chairs of Congregational Care, Kathi Smith
- Ministries Clerk, Elizabeth Rodriguez

### Staff present:

- Jack Cahill, Adult Education Director
- Matthew Redrich, Pastoral Intern

### Staff Absent:

- Paul Tellström, Senior Pastor
- Michael Spindle, Church Administrator
- Sarah Fiske-Phillips, Director of Ministry for Young People

**Dawn Price** called the meeting to order at 7:00 p.m. **Matthew Redrich** led the opening prayer.

**Minutes** from the June 9, 2014, meeting were approved as submitted (moved by Jen Mirmack seconded by Jack Cahill - Motion passed unanimously).

#### I. Budgeting Process

Mark Allen attended the meeting to review budget packets previously e-mailed to all ministry chairs. Chairs are asked to forecast their spending for the rest of 2014 and to submit an aspirational budget for 2015 by Friday, August 29. Mark asked how often chairs would like to receive their individual ministry budget reports; it was agreed that chairs would like to receive them monthly.

#### II. Calendar

A new approach to calendar review was discussed. Dawn will talk with Michael to ensure that this approach works for him. The ministry board's preference would be to receive an e-mailed copy of the calendar with the meeting reminder, about a week before each ministry board meeting. Ministry chairs would then e-mail

calendar changes to Michael prior to the meeting. When Michael brings the updated calendar to the meeting all changes should already be included, and discussion can center on upcoming highlights and any conflicts that result.

The following upcoming calendar items were highlighted:

- Aug. 22 Adult Ed Event featuring Jim Doti at University Synagogue
- Sept. 28 Immigration Event
- Oct. 19 Crop Walk
- Nov. 23 Reception of New Members
- Dec. 14 Choir Concert

Changes that had been sent to Michael in advance were on the calendar. Additional changes that were noted:

- Aug. 31 Service Times Changes
- Aug. 31 Stephen Ministry cancelled due to schedule conflict
- Sept 19-21 Delete Harvey Cox activities
- January Move Congregational Meeting from the 18<sup>th</sup> to the 25<sup>th</sup>

## **II. Reports**

All reports were emailed to all members of the Ministry Board

## **III. Additional Staff Reports**

Jack Cahill reported the following: Last year there were 12 groups of Comma Groups, this year 7 leaders have already volunteered for the Comma Groups. September 28 will be the kick off. There will be training for the leaders and the groups will meet for six months starting in October 2014 and will finish in April 2015. George Johnson's book, "Courage to Think Differently," will be used as a basis for the curriculum, which Jack will develop. Jack also reported that the adult education board is looking at possibly bringing Fred Plumer in as a speaker, and Jack asked for feedback on whether that sounded like a good idea. Most thought it would be helpful, especially in helping the congregation connect to its past and look forward as they contemplate a capital campaign.

## **IV. Old Business**

Worship Changes – Jen Mirmak pointed out that the worship changes will bring also changes on the schedules for the worship leaders. We are hoping that younger people will sign up to serve as worship leaders. It was suggested that if someone has served as a worship leader in the past three months that they should not sign up to allow others that have not participated to sign up. It was also discussed the possibility that maybe the worship leader should do both services. It was also discussed that greeters could also work both services. Ushers will now be needed at both services. Jen said she needs assistance to solicit volunteers. The coffee Hour will be at 10:30am between services. The Hospitality Ministry will host the first coffee hour on the 31<sup>st</sup>.

Pat Sauter requested to include a sign up in the bulletin. Mission Moments were discussed in light of the need to keep services to an hour. One solution discussed was that the information could be announced using technology to avoid extending the service. More of this discussion will be included in the agenda for the next meeting. Matt and Chris Redrich are exploring an on-line scheduling tool that might help.

## **V. New Business**

- Church Growth- Moderator Anne Rosse has asked for volunteers for a task force on church growth. Jen Mirmak, Jessie Billings, Chris Redrich and Renae Boyum volunteered to be part of it. The intention is to create growth and increase church vitality

### **VIII. Adjournment**

Jack Cahill gave the closing prayer, and the meeting was adjourned at 9:00 p.m.

The next Ministries Board meeting will be September 8, 2014.

Respectfully Submitted,

*Elizabeth Rodriguez, Clerk*