

Irvine United Congregational Church

Admin Board Minutes

March 17, 2014

**Attendance:**

Board: Mark Allen, Jerrod Anderson, Wayne Banwell, Frank Larkin, Anne Rosse, Martha Selby, Paul Tellström

Committee Chairs: Lindy Garber, Lyle Norton (for Laura Long)

Guests: Matthew Redman, Pat Sauter, Michael Spindle

The meeting was called to order at 7:07 PM. The opening prayer was led by Pastor Paul.

**Minutes:**

Wayne moved for approval of the minutes; Jerrod seconded. The minutes as amended were approved.

**Reports:**

Moderator: Anne Rosse

- Anne covered the highlights of her report.
- Nominations for 2014-2015 leadership positions are a top priority.
- Good progress continues to be made on development of a Master Plan for the IUCC campus.

Treasurer: Mark Allen

- Mark distributed the Treasurer's report.
- Revenue will now be presented based on 5-year historic averages (by quarter).
- We had a \$3.2k loss for February; the ECC had a \$6.1k loss.

Ministries Chair: Pat Sauter

- The nominations process was discussed at the last Ministries Board meeting.
- 1 ministry chair will term out.
- Hospitality and Fellowship are collaborating on the all-church Easter Brunch.
- Barry Lynn will speak on May 4 with a lunch off-site to follow.
- An all-church Bon Vivant will take place on campus on May 31 – all are welcome.

Pastor: Paul Tellström

- Pastor Paul covered the highlights of his report.
- The Teaching Moment at 8:40 a.m. in Plumer Hall is going splendidly.
- Our numbers were low during the first Sunday of the Lenten Experiment but it was also Daylight Savings and other pastors reported low attendance.

- During the second Sunday, the critical mass felt like it was at First Service.
- Having two identical services to serve our congregation well and provide a welcome to visitors seems to be working.
- Progress continues to be made on staff reviews.

Building and Grounds: Lindy Garber

- Repairs have been made as noted in Lindy's report.
- The termite treatment will be done on March 29.
- A couple of beams on the patio cover need attention, which could be done at the same time as an opening is created for access (as needed for the termite treatment).
- Necessary repairs to the File Room were discussed.

Jerrod moved to approve the repairs as discussed; Wayne seconded. The motion was approved.

Early Childhood Center: Lyle Norton (for Laura Long)

- The ECC is happy to report the addition of a new ½ day program to meet an expressed need by parents of prospective students.
- The teachers have gone over the evaluation and are working to implement improvements in the classrooms.
- A display board has been set up to highlight items that the ECC needs to help make the improvements recommended by the evaluation.

Old Business:

A. Building Project update

- The May Congregational Meeting may be rescheduled due to the unavailability of preceding Sundays for building forums.

New Business:

There being no further new business, a motion to adjourn the meeting was made by Wayne; Frank seconded. The motion was approved.

The next meeting will be Monday, April 21, at 7:00pm.

Respectfully submitted,

Matthew Redman