

## IUCC MINISTRIES BOARD MEETING MINUTES

August 12, 2013

### Officers of the Church present:

- Chair of Ministries Board, Pat Sauter
- Moderator, Anne Rosse
- Chair of Administrative Board, Martha Selby
- Treasurer, Mark Allen
- Historian, Paul Shirey

### Ministry and Committee Chairs present:

- Chair of Mission & Service, Felicity Figueroa
- Chair of Stephen Ministry, Dave Schofield
- Chair of Music, Larry Gates
- Chair of Outreach, Dawn Price
- Co-Chair of Congregational Participation, Renae Boyum
- Co-Chair of Congregational Care, Howard Emery
- Co-Chair of Congregational Care, Teri Olson
- Chair of Adult Programs, Carol Ballesty
- Chair of Fellowship, Brian Pearcy
- Newsletter Editor, Tricia Aynes

### Staff present:

- Rev. Paul Tellström, Senior Pastor
- Michael Spindle, Administrator
- Sarah Fiske-Phillips, Ministry for Youth People Director

### Absent:

- Bonnie Shaffstall, Dave Smith, Randy Romine, Jen Mirmak, and Meredith Anderson

**Pat Sauter** called the meeting to order at 7:05 p.m.

**Sarah Fiske-Phillips** led the opening prayer.

**The Minutes** from the June 10, 2013, meeting were approved as amended with the following changes:

- Under Moderator's Report, should read "architects" instead of "builders."
- Next meeting date was incorrect - should read Aug. 12, 2013 instead of July 8, 2013.

### I. Budget

Per Mark Allen, we have a new timeline: aspirational budgets are due to him on August 26, 2013. Per Anne Rosse, ministry chairs should ask for what they envision, matching budget to priorities. There was a discussion on whether or not all ministries should be involved in the fundraising process. It was tabled for further discussion. The Stewardship Drive will begin in mid-October. Ideally, all leadership pledges should be in by Oct. 1.

## II. Calendar

The 2nd Thursday Fellowship Potlucks have been cancelled. The Pastor's Potlucks will continue as scheduled.

There was a discussion about whether or not to have the Advent Workshop on the same day as the Choir Concert, and it was determined they should be on different days.

- Aug. 18 Family Promise training at Church of the Foothills
- Aug. 25 Chapman University welcome back disciples event (Outreach)
- Sept. 15 Leadership Sunday (recognition of new leaders) and Church Picnic
- Sept. 21 Possible Game Night
- Sept. 28 Irvine Global Village (Outreach)
- Sept. 29 Stephen Ministry commissions new ministers, hosts coffee hour both services, does Ministry Moment
- Oct. 12 Choir Retreat at St. Mark's Presbyterian
- Oct. 20 Youth Sunday
- Oct. 27 Crop Walk
- Nov. 10 Stewardship Sunday
- Nov. 30 Decorate Sanctuary
- Dec. 1 Advent Workshop (perhaps earlier in the day than usual)
- Dec. 8 Write-A-Thon (tentative)
- Dec. 15 Third World Craft Faire
- Dec. 24 No Bible Study or Bread for the Journey on Christmas Eve
- Dec. 31 No Bible Study or Bread for the Journey on New Year's Eve

## III. Family Promise

Per Anne Rosse, IUCC is a support congregation for Family Promise, and we have a \$5,000 per year financial commitment to it. We have been asked to host in October. The consensus of our discussion was that we are not in a position to accept that role at this time. However, we will be supporting the effort with Church of the Foothills as host in September and December. There was further consensus that we need to be more intentional in promoting our commitment to Family Promise within the congregation.

## IV. Pastor's Report

Pastor Paul distributed his written report, which included the following highlights: (1) A new Ministry for Young People team is now in place; (2) We need to create and fill a small committee to oversee our Safe Church Policy; (3) A new member who is in seminary has asked to intern with us; (4) We have received acknowledgement from the UCC for becoming a Global Mission Church; (5) He will be on vacation from August 19 - September 4; and (6) We need to get the word out about the upcoming Nuns on the Bus event. Further discussion on some of these items ensued, as follows:

- **Motion:** To take Matthew Redman under care as a Member in Discernment (intern) under the direction of Pastor Paul for a 10 week period starting in October. Moved by Dawn Price, seconded by Felicity Figueroa. Motion passed unanimously.
- **Nuns on the Bus** event Sept. 21-22 will involve a Saturday workshop and two services on Sunday with a luncheon to follow. We need to determine how to promote it, pay for it, and organize it.

Following a discussion, it was decided that the Adult Education Committee and leaders of involved ministries will discuss plans further after services this Sunday.

#### **V. Moderator's Report**

Anne Rosse distributed her written report, which included the following highlights: (1) Listed new staff and thanked those who assisted in their selection; (2) The 2014 budgeting process has begun; (3) We are finalizing the contract to prepare a master plan for the campus; (4) Invited participation in the IUCC Website Task Force; (5) The Retreat went well, and priorities were set; (6) She would like to “institutionalize” the IUCC Leadership Weekend so it occurs on the same weekend every year; and (7) Thanks to the church leadership.

Anne will head up the task force to re-do the website, and each ministry will have its own page. She is looking at the second weekend in July as the institutionalized date for the leadership retreat.

#### **VI. New Business**

- **Outreach Task Force** - Dawn Price (Outreach Chair): OC Pride was successful. Because outreach touches all aspects of the church, she would like to have someone from each ministry volunteer to work on the new Outreach Task Force. She will follow up this request with an e-mail to the ministry chairs.
- **Drop Box** - Renae Boyum (Congregational Participation): It would be nice to have one nice drop box instead of multiple cardboard boxes. It could be mounted on the wall of the Narthex or be portable. It was decided to move forward with a nice-looking permanent portable box.
- **Comma Group Curriculum** - Anne Rosse (Moderator): She requested more discussion ideas for the Comma Group curriculum – especially ones that would have particular relevance to our ministries. The following ideas were suggested: homelessness, immigration reform, and what various ministries do.
- **Safe Church Response Team** – Pastor Paul: To be in compliance with our own policy, we need form such a team. After discussion, it was agreed that our “Agile Response Team” would consist of the Coordinating Council: Chair of Administrative Board, Chair of Ministries Board, Moderator, and Senior Pastor. Should they need to do so, they may pull in expertise from the following people: Adult Ed representative, Ministry for Young People representative, Administrative Board representative, Human Relations representative, and/or Childcare Center Chair.
- **Homeless Vets event** - Felicity Figueroa (Mission & Service): She has a poster about an upcoming homeless vets event and will post it.

Pastor Paul gave the closing prayer, and the meeting was adjourned at 9:05 p.m.

The next meeting will be on September 9, 2013.

Respectfully Submitted,

Tricia Aynes, Substitute Clerk