

## IUCC MINISTRIES BOARD MEETING MINUTES

June 10, 2013

### Officers of the Church present:

- Chair of Ministry, Pat Sauter
- Moderator, Cindy O'Dell (outgoing)
- Moderator, Anne Rosse (incoming)
- Ministry Board Clerk, Bonnie Shaffstall

### Ministry and Committee Chairs present:

- Chair of Ministry for Young People, Meredith Anderson
- Chair of Stephen Ministry, Dave Schofield
- Newsletter Editor, Tricia Aynes
- Chair of Worship, Jenny Mirmak
- Co-Chair of Adult Programs, Carol Ballesty
- Chair of Music, Larry Gates
- Co-Chair of Congregational Care, Terri Olson
- Co-Chair of Congregational Participation, Randy Romine
- Co-Chair of Congregational Care, Howard Emery
- Chair of Outreach, Dawn Price
- Chair of Fellowship, Brian Percy
- Chair of Hospitality, JoAnne Mansell

### Staff:

- Interim Adult Programs Director, Rev. Ken Wyant
- Administrator, Michael Spindle

### Absent:

- Historian, Paul Shirey
- Chair of Fellowship, Lindy Garber
- Chair of Mission & Service, Felicity Figueroa
- Senior Pastor, Rev. Dr. Paul Tellström
- Co-Chair of Congregational Participation, Renae Boyum
- Chair of Advocates, Dave Smith
- Chair of Mission & Service, Karl Schiller
- Associate Pastor, Rev. Elizabeth Griswold (on maternity leave)

Pat called the meeting to order at 7:05 pm and she led us in the opening prayer.

The **May Minutes** were accepted as written.

### **Calendaring:**

Michael stated that we can email him with updates to the calendar, but please follow-up with a phone call, rather than assuming that it happened.

June 15: Game Night in Plumer Hall at 6 PM, pizza served, salad and desert potluck.

June 22: IUCC Work Day, 9 AM.

June 22: Youth all-night in Plummer Hall; they will be baking cookies in the kitchen for their bake sale on Sunday.

June 23 -July 20: 'Choir Lite'

June 23: Farwell for Pastor Elizabeth after 2nd service on the childcare patio.

June 27, 28, 29 & 30: General Synod in Long Beach -carpools are encouraged.

June 30: Stephen Ministry in Plumer Hall

July 2 -August 13: BFJ will be taking time off.

July 12: Leadership Retreat -Evening Social with Significant Other's, place TBD.

July 13: Leadership Retreat in Plumer Hall at 8:30 a.m. (all day).

July 22, Monday: Pastor Potluck

August 6, Tuesday, Pastor Potluck

Sept. 4, Wednesday: Pastor Potluck & Women's Fellowship at 5:30 for desert.

Sept. 8: Sunday School Kick-Off.

Sept. 12: 7 p.m. choir rehearsal returns in the Sanctuary after summer break.

Sept. 15th: All Church Picnic at Mason Park ~ Shelter #1.

Nov. 26: Joint Thanksgiving service with University Synagogue at their facility.

November 30, Sat.: Worship comm. will be in the Sanctuary for set-up from 9 to noon.

Dec. 8, Sunday: Choir Concert "Winter Solstice"

### **Pastor's Report**

Rev Paul sent his report via email just as he was leaving for his conference in Georgia.

Paul suggested dates for the pastor's potlucks this summer:

Monday/Tuesday July 22 or 23.

Monday/Tuesday/Wednesday August 5, 6 or 7.

Wednesday/Thursday Sept. 4 or 5.

He wants to have them on different days so that congregants will have a better chance of fitting at least one into their schedule.

### **Adult Programs**

Ken reported that he needs some assistance with the use of the audio/visual equipment in Plumer Hall. Brian Percy and Dave Schofield have been successful in using it for their Stephen Ministry trainings, so they agreed to assist Ken. Ken reported that he has enjoyed serving IUCC as an interim leader, but is looking forward to being retired once again.

### **Moderator's Report**

Job postings are on our website for the three new positions. Paul is moving ahead with hiring the Sunday School Administrator. The Admin Board has decided that the positions will have cafeteria-style benefits of \$200 per position.

The Building Task Force has reviewed plans from several architects; one of them that they like was also used by Irvine Presbyterian. Cindy thanked everyone for working together with love and humor.

### **Old Business**

June 27, 28, 29 & 30: UCC General Synod in Long Beach

Continued discussion about announcements during the church service, please refrain from making them, if possible.

Chairs should write a report following their event and publish it in the newsletter with pictures.

### **New Business:**

Anne Rosse, incoming Moderator, about the Leadership Retreat:

Friday evening, July 12 will be a potluck for everyone with their 'significant others'.

Saturday, July 13 will start at 8:30 am until approx. 2:30.

There will be an update on the building plans.

Each chair is to come with 3 goals for the year and 1 challenge.

Sept. 1st is the deadline for each chair to give a list of their members to Randy Romine.

A sheet will be added to the bulletin with a list of all ministries and a short blurb about each one, with a contact person & their email. By July 1st, Renae Boyum will have designed a sheet to be included in the bulletin, so that congregants can complete it and turn in, as they find a ministry they would like to join. Renae will collect the sheets and contact the ministry chairs.

Meredith Anderson, Bread for the Journey (BFJ)

BFJ will be taking a break for the month of July and August. BFJ will have two informal social activities during that period.

Ministry Moments: held on the second Sunday of every other month; we will continue to have Ministry Moments rather than a Ministry Faire.

July 14: Worship and Music;

Sept. 8: Steven Ministry.

David Schofield moved that the meeting adjourn; Randy Romine seconded the motion, which passed unanimously. Rev. Ken gave the closing prayer and the meeting was adjourned at 8:30 p.m.

The next meeting will be held on August 12, 2013.

Respectfully submitted,

Bonnie Shaffstall, Clerk